

Position	Short-Term Expert of structured PhD programs with International experience for the development of interdisciplinary, interfaculty structured PhD program in European Studies
Project Title	Establishment of Structured PhD Program in European Studies at Tbilisi State University. The Project is funded by the European Union, represented by the European Commission, (the “Contracting Authority”) under External Actions of the EU – ENPI/2012/306-124.
Country	Georgia
Duration	10 working days over the period of Project Implementation
Planned Starting Date	Preferably March 2013
Tasks to be performed include	<p>During the 10 working days the expert will assist in development of Interdisciplinary, interfaculty structured PhD program in European Studies. This will include the following activities:</p> <ul style="list-style-type: none"> • development of program purpose, curriculum, candidates selection criteria etc.; • development of qualification concept (research training, complementary skills, etc.); • design of day to day organization of program; • development of supervision and networking; • development of quality assurance and management; • development of strategic management; • Any other tasks relating to PhD program development.
Requirements	Qualifications and skills

	<ul style="list-style-type: none"> • Education: PhD degree, preferably with interdisciplinary approach; Academic degree awarded by the EU University. • At least 7 years of academic experience after PhD. • At least 5 years of experience in development of Structured PhD programs. • Experience in Management of PhD Program is an additional asset. • Fluent in English. <p>General professional experience</p> <ul style="list-style-type: none"> • A technical, practical and conceptual understanding of the European Union is required. • Advanced computer literacy and presentation skills are required. <p>Specific professional experience</p> <ul style="list-style-type: none"> • Experience in curriculum/syllabi development for public/private Universities at national/local level in EU Member States, Candidate countries or potential candidate countries. • Experience in development of life long learning courses and distance/blended learning courses is an additional asset.
Conditions of Employment	<p>International Expert is offered 10 working days contract.</p> <p>In addition return flight and accommodation will be covered.</p> <p>Contract Type: Temporary, 10 days.</p>
Institute	TSU Institute for European Studies was

	<p>established in 2007 under EU TACIS Project. TSU Institute for European Studies is scientific-research unit of Tbilisi State University, which is based on four faculties of TSU: Faculty of Law, Faculty of Economics and Business, Faculty of Social and Political Sciences, Faculty of Humanities, - enjoying high level of autonomy. TSU Institute for European Studies administers two years Interdisciplinary Master's Program in European Studies in English.</p>
<p>Additional Information</p>	<p>Please consult our website: www.ies.tsu.edu.ge; www.ies.tsu.ge;</p> <p>Any informal inquiries about the position of the project may be addressed to the Director of the Institute for European Studies at director.ces@tsu.ge</p> <p>or Executive Secretary of the Institute for European Studies at secretary.ces@tsu.ge</p>
<p>Documents to be submitted</p>	<ul style="list-style-type: none"> • CV with passport photo and detailed contact information including Telephone/Mobile number. • Motivation Letter <p>Please, send your CV and Motivation Letter on the following e-mail addresses: <director.ces@tsu.ge>, <secretary.ces@tsu.ge>, <info.ies@tsu.ge>.</p> <p>Inclusion of all three emails upon submission of application is mandatory.</p> <p>In the subject line of the e-mail please, indicate the following: Short-Term Expert with International experience - name, surname. Otherwise your application will not be revised.</p>
<p>Deadline for the submission of application for the position</p>	<p>January 10, 2013</p>